

**Minutes of the Grinnell City Council Meeting
Monday, November 7, 2005**

The City Council of the City of Grinnell met in regular session in the Council Chambers of the Grinnell Community Center, 927 4th Avenue, Grinnell, Iowa, at 7:00 p.m., Monday, November 7, 2005. Mayor Canfield presided.

Roll Call: PRESENT: White, McNaul, Elliott, Worley, Witt, Wilson.
 ABSENT: None.

PERFECTING AND APPROVAL OF AGENDA:

Moved by WHITE, second by MCNAUL, to approve the Agenda and the Consent Agenda as presented. Roll Call Vote: Ayes: White, McNaul, Wilson, Elliott, Worley, Witt. Motion carried.

CONSENT AGENDA:

- A. Previous minutes as drafted from the Monday, October 17, 2005 Regular Session.
- B. Approval of the Class BC Liquor License renewal for Kum and Go, 1002 West Street.
- C. Approval of the request by the Grinnell Country/Bluegrass Show for waiver of fees for the use of the B. G. Voertman Theatre on Saturday, November 12, 2005 for their annual fundraiser. (Deposit fees will still apply.)
- D. Approval of the request for waiver of fees for the use of B. G. Voertman Theatre on Sunday, November 20, 2005 for the Christian Holiday Musicale. (Deposit fees will still apply.)

APPROVAL OF CLAIMS:

Moved by WHITE, second by MCNAUL, to pay all bills where funds are available. Roll Call: Ayes: White, McNaul, Witt, Worley, Elliott, Wilson. Motion carried.

COMMUNICATIONS/COMMITTEE MINUTES:

- A. Finance Committee: October 17, 2005
- B. Planning Committee: October 17 and 24, 2005
- C. Public Works and Grounds Committee: October 17 and 27, 2005
- D. Public Safety Committee: October 25, 2005.
- E. Human Rights Commission: September 19, 2005 and October 17, 2005.
- F. Stewart Library: September 27 and October 31, 2005.
- G. POW I-80: Financials for September and October, 2005.
- H. Miscellaneous Correspondence: Alliant Energy – seasonal preparation information, DSART – thank you for participation in the chili cook-off.

COMMITTEE BUSINESS:

- A. Report from the Finance Committee.
 - o Review of the correspondence received from Marcy Van Wyk-Moore.

Van-Wyk more has expressed an interest in expanding the newly created gymnastics program. The item has been forwarded to the Recreation Board. The Recreation

Board will provide a recommendation to be considered by the committee and then the full council.

- Discussion in regard to the rental fees of the Grinnell Municipal Airport t-hangers.

White explained the all current leases and leases for the new t-hangers will be updated. The committee will report on this item again at a later date.

- Update in regard to the increase in price for Region 6 Transit.

White updated the council on the increase in pricing of \$0.25 per ride due to the gas prices. This increase will increase the city's cost approximately \$200.00 per month. The Campbell Fund will provide the funding needed to maintain the current cost being charged to the patrons.

Moved by WHITE, second by ELLIOTT, to pay the additional funding for PeopleRides from the Campbell Fund.

Worley questioned the amount of subsidy provided by the Campbell Fund. White stated it is approximately \$0.50 per ride. Elliott clarified this increase in cost is a fuel surcharge. Canfield stated that as they reduce the gap in their funding, the surcharge will be eliminated.

Roll Call Vote: Ayes: White, Elliott, Wilson, McNaul, Worley, Witt. Motion carried.

- Discussion in regard to the FY 06 audit process.

Moved by WHITE, second by ELLIOTT, to continue the contract with Gardiner Thomsen for the FY06 audit process. Roll Call Vote: Ayes: White, Elliott, Witt, Worley, Wilson, McNaul. Motion carried.

- Review of the Central Business District financial report.

White stated the project remains on target both for construction and finance.

- Update in regard to the Poweshiek County proposal for location of driver's license station in Grinnell.

The committee continues to work for the relocation of a driver's license station in Grinnell. The county board of supervisors has voted to share 50% of the cost of the dedicated T-1 line. Services will hopefully be available in the spring of 2006.

- Review of the Nowasell TIF agreement.

Moved by WHITE, second by ELLIOTT, to establish the base value of the TIF rebate at the taxable value of the land at the time it was purchased by Nowasell. Roll Call Vote: White, Elliott, Wilson, Witt, McNaul, Worley. Motion carried.

Elliott explained this proposal will assist in encouraging redevelopment of brown sites in Grinnell and will hopefully be considered for future, similar types of projects.

- Discussion in regard to the redevelopment of commercial property.

White explained there is another prospect considering the re-development of a downtown location. Due to impacting the sale and negotiation of the property, details can not be divulged at this time, however staff will be working with the developer on the proposal.

- Review of the requests for assistance from the Campbell Fund.

The requests were approved as presented.

B. Report from the Planning Committee.

- Update in regard to the Lang Creek Crossing Project.

Worley commented the developer of the Lang Creek Crossing project was present to discuss the progress of the development. The committee reviewed paperwork that will need to be submitted before any further development can take place.

- Update in regard to the Highway 146 South Task Force.

Worley reviewed the topics discussed by the task force. A consensus of the task force is being developed and will be presented to the proper committees and commissions prior to council action.

- Review of the Central Business District Project.

The Planning Committee has requested before rescinding the two way traffic ordinance in the Central Business District alleys, the Public Safety Committee review the ordinance. They feel a study needs to be completed to determine if the two way traffic in some of the alleys allows for better traffic flow.

The committee does not recommend the first reading of the recession of the three hour parking restriction in the Central Business District. They felt that since parking will again be taking place in the district that the patterns should be reviewed before they make any changes. The Chamber of Commerce presented a petition to the committee signed by the downtown business owners requesting the provision to remain and possibly be expanded in to areas adjacent to the downtown.

- Discussion in regard to the proposed voluntary annexations for Highway 146 South.

This item was tabled to the next regular session of the committee.

Moved by WORLEY, second by MCNAUL, to conduct the second reading of Ordinance No. 1259: "AN ORDINANCE AMENDING THE "MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY ADDING PROVISIONS PERTAINING TO CHAPTER 4, SECTION 4-27 (Highway 146 South Corridor/I-80 Interstate Interchange.)" Roll Call Vote: Ayes: Worley, McNaul, White, Wilson, Witt. Nay: Elliott. Motion carried.

C. Report from the Public Works and Grounds Committee.

- Approval of the Application and Agreement for the Use of Highway Right of Way for Utilities Accommodation submitted by Alliant Energy.

Moved by ELLIOTT, second by WITT, to approve the Application and Agreement for the Use of Highway Right of Way for Utilities Accommodation submitted by Alliant Energy. Roll Call Vote: Ayes: Elliott, Witt, McNaul, Wilson, White, Worley. Motion carried.

- Approval of the Application and Agreement for the Use of Highway Right of Way for Utilities Accommodation submitted by Grinnell College.

Moved by ELLIOTT, second by MCNAUL to approve the Application and Agreement for the Use of Highway Right of Way for Utilities Accommodation submitted by Grinnell College. Roll Call Vote: Ayes: Elliott, McNaul, Worley, Wilson White, Witt. Motion carried.

- Approval of the Application and Agreement for the Use of Highway Right of Way for Utilities Accommodation submitted by Pour Bouy Enterprises.

Moved by ELLIOTT, second by MCNAUL, to approve the Application and Agreement for the Use of Highway Right of Way for Utilities Accommodation submitted by Pour Bouy Enterprises. Roll Call Vote: Ayes: Elliott, McNaul, White, Wilson, Worley, Witt. Motion carried.

- Approval of the Applications and Agreements for the Use of Highway Right of Way for Utilities Accommodation submitted by the city of Grinnell.

Moved by ELLIOTT, second by MCNAUL, to approve the Applications and Agreements for the Use of Highway Right of Way for Utilities Accommodation submitted by the city of Grinnell. Roll Call Vote: Ayes: Elliott, McNaul, White, Worley, Wilson, Witt. Motion carried.

- Approval of the Construction Permit Application submission to the Iowa Department of Natural Resources in regard to the Grinnell Veterinary Clinic.

Moved by ELLIOTT, second by MCNAUL, to approve the Construction Permit Application submission to the Iowa Department of Natural Resources in regard to the Grinnell Veterinary Clinic. Roll Call Vote: Ayes: Elliott, McNaul, Witt, Wilson, White, Worley. Motion carried.

- Review of Pay Request No.10 in regard to the Central Business District.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2880: "A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR'S PROGRESS PAYMENT NO. 10 IN THE AMOUNT OF \$552,412.59 TO MANATT'S INC. OF BROOKLYN, IOWA FOR WORK COMPLETED ON THE CENTRAL BUSINESS DISTRICT CONSTRUCTION PHASE 1." Roll Call Vote: Ayes: Elliott, McNaul, Worley, Witt, Wilson, White. Motion carried.

- Approval of Change Order No. 2 in regard to the Lang Creek Crossing Project – Phase 1B.

Moved by ELLIOTT, second by WITT, to approve and adopt Resolution No. 2881: "A RESOLUTION APPROVING CONTRACT CHANGE ORDER NO. 2 WITH LOWRY CONSTRUCTION AND RENTAL, LLC. OF GRINNELL, IOWA TO DECREASE THE

CONTRACT AMOUNT BY \$3,000.00 FOR THE LANG CREEK CROSSING – PHASE 1B.” Roll Call Vote: Ayes: Elliott, Witt, McNaul, Worley, Wilson, White. Motion carried.

- Acceptance of work completed in regard to the Lang Creek Crossing Project – Phase 1B.

Moved by ELLIOTT, second by WITT, to approve and adopt Resolution No. 2882: “RESOLUTION ACCEPTING WORK – LANG CREEK CROSSING – PHASE 1B.” Roll Call Vote: Ayes: Elliott, Witt, White, Wilson, Worley, McNaul. Motion carried.

- Review of Pay Request No. 2 in regard to the T-Hanger Improvements.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2883: “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 2 IN THE AMOUNT OF \$137,423.58 TO LOWRY CONSTRUCTION AND RENTAL, LLC. OF GRINNELL, IOWA FOR WORK COMPLETED ON THE T-HANGER IMPROVEMENTS.” Roll Call Vote: Ayes: Elliott, McNaul, Witt, White, Worley, Wilson. Motion carried.

- Review of Pay Request No. 1 in regard to the T-Hanger Access Taxiway.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2884: “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 1 IN THE AMOUNT OF \$99,606.55 TO BRYCON CORPORATION OF MARSHALLTOWN, IOWA FOR WORK COMPLETED ON THE T-HANGER ACCESS TAXIWAY.” Roll Call Vote: Ayes: Elliott, McNaul, White, Wilson, Worley, Witt. Motion carried.

- Approval of Pay Request No. 1 in regard to the Grinnell Municipal Pool Painting Project.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2885: “A RESOLUTION AUTHORIZING PAYMENT OF CONTRACTOR’S PROGRESS PAYMENT NO. 1 (FINAL) IN THE AMOUNT OF \$37,768.44 TO ACCO OF DES MOINES, IOWA FOR WORK COMPLETED ON THE GRINNELL MUNICIPAL POOL PAINTING.” Roll Call Vote: Ayes: Elliott, McNaul, Witt, Wilson, Worley, White. Motion carried.

- Acceptance of work completed in regard to the Grinnell Municipal Pool Painting Project.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2886: “RESOLUTION ACCEPTING WORK – GRINNELL MUNICIPAL POOL PAINTING.” Roll Call Vote: Ayes: Elliott, McNaul, White, Witt, Wilson, Worley. Motion carried.

- Review of the bids received for the Chemical Feed System Improvements.

Moved by ELLIOTT, second by MCNAUL, to approve and adopt Resolution No. 2887: “A RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT – CHEMICAL FEED SYSTEM IMPROVEMENTS.” Roll Call Vote: Ayes: Elliott, McNaul, Witt, Wilson, Worley, White. Motion carried.

- Schedule a meeting for review of Burbach Aquatics technical evaluation of the municipal swimming pool, tentatively Tuesday, December 13, 2005 at 6:30 pm.

Elliott reminded the council the city had contracted approximately a year ago with Burbach Aquatics for an evaluation of the pool and proposals of options for improvements. The evaluation is based on inspections conducted pre-season, during the open season and post season. The meeting will be held in the Veteran's Memorial Building on Tuesday, December 13, 2005 at 6:30 pm. This process is part of the city's long range capital planning.

- Discussion in regard to the rental fees of the Grinnell Municipal Airport t-hangers.

The committee reviewed the policy and agreed the rental structure.

- Review of the FY07 Capital Improvement Program for the airport.

Bill Grabe from CGA presented the proposal of the FY07 Capital Improvement Plan for the airport. The plan requires updating every year and the FAA considers the plan a pre-application for grant funding. The first project that will receive consideration for funding will be the removal of the tower obstructions followed by the construction of a safety fence between the terminal, parking lot and the runway. Citizens have started to use the runway as a recreational site.

Moved by ELLIOTT, second by MCNAUL, to approve the Airport CIP as presented. Roll Call Vote: Ayes: Elliott, McNaul, Witt, Worley, Wilson, White. Motion carried.

- Update in regard to the e-waste recycling effort.

Two additional e-waste recycling dates have been scheduled for January 7, and May 20, 2006. The city will pay for the cost of transportation, approximately \$200.00 per clean up. Staff will be contacting the South Central Solid Waste Agency as a possible partner and funding source.

Moved by ELLIOTT, second by WHITE, to set the dates for e-waste pickup and provide city resources of staff and transportation. Roll Call Vote: Ayes: Elliott, White, McNaul, Wilson, Worley, Witt. Motion carried.

- Review of the request submitted by the Grinnell Veterinary Clinic in regard to sewer service.

The ordinance for the implementation of connection fees is being prepared by staff and will be presented at the next committee session.

- Review of the Commercial Solid Waste Report.

Elliott commented the report detailing the progress of the first six months of the program has been presented. The committee has determined the deficit is being reduced and levels of service have been adjusted for several of the customers. Small users have greater control over the cost of their solid waste due to being able to take advantage of the recycling program. The city has overtaken the franchise for commercial solid waste

hauling with the exception of the customers to whom the city cannot provide the level of service needed. The city did incur cost due to the purchase of dumpsters and additional recycling bins. Landfill costs are increasing, however the city continues to work to manage the budget. Elliott stated the intent of the program is to continue to streamline the collection of waste in the Central Business District. Adjustments still need to be made, however implementation has been a success. Another report will be presented at the end of April, 2006 to allow for adjustment of the matrix in July, 2006.

- Discussion in regard to water run off and street grading on South Park Street.

This item was tabled to the next regular session of the committee.

- Discussion in regard to the Park Plan.

The committee continues to work to develop an approach for creating a comprehensive park plan. Elliott commended Imagine Grinnell and citizens for taking an active role in the preparation process. Future meetings are being scheduled and citizens are encouraged to become involved.

- D. Report from the Public Safety Committee.
 - Consider options for the noon whistle.

Wilson explained the noon whistled was removed from the Public Safety Building when the new communications tower was constructed by Brooklyn Telephone Company. The whistle is not needed for emergency purposes and the committee is determining the appropriate course of action. This item remains under review by the committee.

- Review of the request submitted by Barbara Aszman Stone in regard to banning open burning.

The committee has received requests from citizens to consider banning open burning of yard waste. Staff had proposed an ordinance to the committee a year ago, and the committee is now prepared to proceed with its review. Wilson appreciated those who took advantage of the free yard waste disposal week at the new compost facility. Any recommendation will be forwarded to the Public Works and Grounds Committee prior to being submitted to the city council.

- Review of the results of the speed study of Highway 146 and Highway 6.

Wilson reviewed the request from citizens to change the speed limit on Highway 146, north of Highway 6. The Iowa Department of Transportation (IDOT) submitted a recommendation to adjust the zones and reduce the limit to 30 mph to 12th Avenue. The ordinance has been drafted for council review; however Wilson will not recommend the first reading at this time. He is concerned about enforcement of the new zones because 85% of the traffic on the highway is traveling within the guidelines of the posted limits. The committee was hoping to receive further correspondence from the state on how they developed their recommendation. Worley supports the reduction of the speed limit; however he questions the locations of the new signs. White regrets the city was not included in the discussion the IDOT had with the citizens. Wilson reiterated if the limits are adjusted, it will become an enforcement issue.

Jerry Lane – 1413 West Street – commented in regard to a petition submitted to the Safety Committee signed by 49 concerned residents. The property owners are concerned for the safety of children and pets. He urged the council to consider the request of the property owners to reduce the speed.

Lynn Budding – 1322 West Street – apologized the Council was not invited or made aware of the meeting with the IDOT. He explained it was not intentional or meant to exclude any one. White explained he was not upset, it would have just saved time. Budding felt the placement of the speed trailer skews the results of the study as people have an advance warning to slow down. He is concerned about accidents, pets that have been killed and the safety of children crossing.

- Review of the request by Cingular Wireless, LLC to acquire a ground lease to co-locate a tower at 609 4th Avenue.

Cingular Wireless, LLC has requested permission to co-locate an antenna on the tower located at the Public Safety Building. In addition to locating the equipment of the tower, the operation of the equipment will require the construction of another building similar to the building that currently exists. The committee is concerned the placement of an additional building will impact the future construction of the new Public Safety Building. If a resolution is not reached, it likely would result in the construction of another tower somewhere within city limits of Grinnell.

- Review of the request from Norma Vance for the location of a handicap parking space in front of the Vogue Salon.

This request, along with several other requests, will be considered during the completion of a comprehensive study of the proposed placement of handicap parking spaces in the Central Business District. There are an adequate number of spaces planned in the district, however location is still negotiable. Striping will not be completed until the spring of 2006. Wilson will request input from the Chamber of Commerce.

- Review of the emergency communications procedures.

This item was tabled to the next regular session of the committee.

- Discussion in regard to the placement of antennas on the water tower by the Grinnell Police Department.

The committee supports the placement of antennas on the water tower to increase wireless capabilities of computer equipment in the squad cars.

- Discussion in regard to installing of flashing traffic signals.

This item was tabled to the next regular session of the committee.

E. Mayor's Committee Appointment Recommendations:

- There were no appointments at this time. However, Mayor Canfield commented that he is excited about the new interest from citizens to participate on committees generated by a recent news article.

NEW BUSINESS: None.

FIRST READING OF THE ORDINANCE:

- A. Ordinance No. 1260: "AN ORDINANCE AMENDING THE " MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY ADDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-508 (PARKING RESTRICTIONS.)" *Repeal of the 3 hour parking limitation in the Central Business District.*
- B. Ordinance No. 1261: "AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-503 (ONE-WAY ALLEYS.)" *Repeal of the two-way traffic provision.*
- C. Ordinance No. 1262: "AN ORDINANCE AMENDING THE " MUNICIPAL CODE OF THE CITY OF GRINNELL, IOWA BY AMENDING PROVISIONS PERTAINING TO CHAPTER 13, SECTION 13-6 (MAXIMUM SPEED ON SPECIFIC STREETS.)" *Reduces the speed limit on Highway 146 north of Highway 6 to city limits.*

Action on the above ordinances was tabled.

APPROVAL AND ADOPTION OF THE RESOLUTION:

Moved by MCNAUL, second by WHITE, to approve and adopt Resolution No. 2888: "A RESOLUTION TO APPROVE IMPROVEMENT PROJECTS AS SUBMITTED FOR PROPERTY AND REQUEST TAX EXEMPTION FOR THIS IMPROVEMENT ACCORDING TO CHAPTER 404 OF THE STATE CODE (Michael J. Kriegel and Jackie A. Kriegel, 1410 Patricia Avenue.) Roll Call Vote: Ayes: McNaul, White, Wilson, Elliott, Worley, Witt. Motion carried.

INQUIRIES: None.

REPORT FROM THE CITY MANAGER:

There was no report at this time.

ADJOURN:

Moved by ELLIOTT, second by MCNAUL, to adjourn this regular session of the city council at 8:27 p.m. Vote: (6) ayes, motion carried.

ATTEST:

Gordon Canfield, Mayor

Cassandra R. Hage, City Clerk